

## Directors' Note for Portfolio Groups

Portfolio title: Pilton Bluecoat LGB

Date of meeting: 4<sup>th</sup> October 2019

Attended by: Nigel Dilkes (chair), Ian Thomas, Caroline Tucker, Michelle Potter, Caroline Preston, Verity Goss (clerk)



<b>Brief overview of discussion</b>
<b>WELCOME AND APOLOGIES</b> No apologies received before the meeting. (Apologies were received from Louisa Burbidge after the meeting).
<b>BUSINESS OF MEETING</b> Order of business confirmed.
<b>REGISTER OF BUSINESS INTERESTS</b> No interests declared.
<b>MINUTES OF MEETING HELD ON 21-06-19</b> Minutes agreed and signed as an accurate record of the meeting.
<b>MATTERS ARISING FROM PREVIOUS MEETING</b> No matters arising not on the agenda.
<b>GOVERNOR CHANGES</b> IT informed local governors that Bridget Quinn had resigned her position as local governor as her child had left to the school, and Zoe Charlton had moved away from the area. Caroline Preston was attending with the intention of joining at this meeting. No upcoming term of office expiries.
<b>CHAIR'S REPORT/ACTIONS</b> No report at this meeting – noted what would be included when required.
<b>CONFIRM MEETINGS</b> Agreed next meeting date Friday 17 <sup>th</sup> January – 1.00pm Ethos, 1.30pm LGB.
<b>EXTERNAL ADVISOR'S REPORT</b> None for this meeting.
<b>AUTUMN TERM CURRICULUM REPORT</b> IT explained the priorities for the autumn term.

Focus on children working at greater depth – this included ensuring staff were secure in knowing what greater depth work looked like, and ensuring the curriculum allowed children to work at greater depth. Staff were working at putting together a register of children who were working at greater depth, and were examining what greater depth work looked like in each subject.

Focus on teaching and learning – ensuring quality and consistency of teaching and learning across the school. IT stated that the school was fortunate to have a good group of teachers, and able to support staff in their roles. Staff were developing in leadership roles, and also a coaching framework was being implemented for staff. IT explained lesson study – staff working together on planning and delivering lessons, and evaluating how they went.

Raising standards in grammar, punctuation and spelling – IT talked about the new approach for spelling being introduced as part of DTSA, and explained the terminology being used which followed on from phonics learning. IT stated local governors would be welcome to view these sessions.

Leadership and management – empowering subject leaders at all levels to ensure commitment to continuous improvement. All subject leaders were putting together an action plan for their subject.

Further developing the Christian vision through comprehensive PHSE and RE curriculum – had been discussed in ethos to some extent. This would also include social action projects, and global work.

Local governors assigned to priority areas for monitoring – CT & MP greater depth, LB & CP teaching and learning, CT & ND leadership and management, ND and CP developing Christian vision.

#### **SIP – MAT AND SCHOOL SPECIFIC**

School Specific SIP discussed in above item.

Additional items as part of the MAT SIP:

SEND – early targeted intervention for children with particular needs.

Attainment and progress – goal of 80% of children across TEAM making at least the expected progress from their individual starting points.

IT explained how the MAT SIP and individual school SIPs were used together.

IT distributed Head Teacher's Report, and talked through the different sections.

Performance management of staff were happening the following week – this year lesson observations would be in RE.

SATs results had exceeded expectations – staff were very pleased with the children's efforts.

Learning in depth was being continued this year after the success of the project in the previous year. IT reported that High Bickington was also introducing Learning in Depth for their children. The Learning Champions project was continuing this year for those children who it would benefit.

IT explained the idea of a coherently planned curriculum, organising knowledge children should learn vertically through the years, as already happened in reading, writing and

maths, but was being expanded to foundation subjects. This ensured that pre-existing knowledge was built on each year. Links between subjects were also being worked on, with the Big Event curriculum being used to help this.

No fixed term or permanent exclusions to report. IT explained how behaviour was being worked on in some cases, including the use of target cards.

Pupil numbers – IT reported these were good for the start of the academic year. Local governors discussed the impact of publicity around the 50<sup>th</sup> anniversary celebrations and the North Devon Show.

Personal development – IT explained what was being put in place for this throughout the year.

Ugandan School link – issue with visas for the Ugandan teachers who were being supported in this, it was hoped these would be granted soon so the visit could be organised.

IT explained work happening between the Pilton schools – for example staff were attending a DT inset day at Pilton Secondary school.

Data presented – IT explained the format. Local governors discussed, and were encouraged by the improvement of results for disadvantaged children at the school. Local governors were aware that it was a small cohort size when looking at the disadvantaged group.

#### **GROUP SPECIFIC LEARNING SUPPORT**

Discussion of learning champions in previous item. IT stated that all but one class had a TA, with the remaining class having an additional staff member who was completing their teacher training in the class. Interventions with individual children happened as required.

#### **TARGETS**

Discussed in earlier item.

#### **DATA FROM SATS RESULTS**

Discussed in earlier item.

#### **SAFEGUARDING REPORT inc Keeping Children Safe in Education**

All had received Keeping Children Safe in Education document to read – all signed document to confirm they had read this.

IT informed that the CPOMs system was working well.

Sue Davies (Safeguarding trustee) had visited to complete the termly visit – no significant issues to report. ND emphasised how rigorous Sue Davies was when examining safeguarding procedures.

#### **H&S – INCLUDING SUMMER IMPROVEMENTS**

Visit scheduled for H and S walk.

Deep clean had happened, with some painting. No big improvements this year.

**GOVERNOR ACTIVITY SUMMARY –Summer VISIT SUMMARY**

LB had completed visit in July for writing.

Visits to be carried out in line with assigned responsibilities. Discussed process for organising visits.

MP and CT to agree date before Christmas for greater depth visit.

**GB MONITORING PLAN FOR THIS TERM**

Discussed earlier.

**GOVERNOR TRAINING**

CP explained in another role she was soon to undertake New Ofsted Framework training.

**ANY OTHER URGENT BUSINESS**

None

**DATE OF NEXT MEETING**

As agreed earlier, Friday 17<sup>th</sup> January – 1.00pm Ethos, 1.30pm LGB.